

Contract and Commitments for Music Tour 2019

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General Overview:

This year's Music Tour destination is to Virginia and Washington, DC. Our travels will take place from Wednesday, April 10 – Sunday, April 14, 2019, and will include a rehearsal and combined concert with students at a Virginia High School, as well as a national competition with the Festivals of Music in DC. The estimated cost of the trip is \$830 per student based on 100 participating students. This figure includes a donation from our booster organization, BMPAA, made to defray the cost of the trip. The cost of the trip may change if the number of participants fluctuates, but it should not exceed an increase of more than \$20. The cost of the trip includes the following:

- ^ *Coach bus transportation*
- ^ *Accommodations*
 - o *4 nights lodging at The Marriott Tyson's Corner, VA*
- ^ *Meals*
 - o *4 full American breakfasts in hotel*
 - o *4 lunches – 1 boxed on competition day, 1 voucher for the Union Market, 1 voucher at the Zoo, 1 stipend for rest stop en route home*
 - o *4 dinners – 1 at VA High School 1, 1 at Bucca di Beppo, 1 stipend at Food Court in Tyson's Corner Mall and 1 stipend at rest stop en route home*
- ^ *Activities*
 - o *School visit and combined concert with the students of VA high school*
 - o *Visit to the DC Memorials: Lincoln, Martin Luther King Jr., Jefferson, Vietnam & Korean War Veterans*
 - o *Visit to the Washington Monument*
 - o *Visit to the Smithsonian museums: Air and Space, Natural History, American History, American Indian*
 - o *Admission to Washington DC National Zoo*
 - o *Visit and tour of the U. S. Capitol Building*
 - o *Ticket to a Broadway Show, "Into the Woods" at the Ford Theatre with a tour of the theatre prior to the performance.*
 - o *Festivals of Music full competition package which includes adjudicated performance and awards ceremony at the "Newseum"*

Additional expenses not included are 1 rest-stop dinner en-route on day 1, and any spending money desired.

The trip will initially be limited to the first 100 students to turn in their contracts and deposits. The remaining students will be placed on a wait list. If the wait list reaches 40 students, we will be able to afford a 3rd bus. If students in the first 100 drop out of the trip, the next person on the wait list will be added.

Payment Schedule: A non-refundable deposit of \$150/student is due for us to confirm our reservations with the travel agent. The deposit is due by Friday, September 28th, and the check should be made out to BHS Music Trip (not BMPAA!). Subsequent payments (totaling \$680) are due on the dates listed below, with all balances due in full by Wednesday, February 13th. If paying by means of one monthly check, please pay \$136 by the first scheduled payment of the month. You may pay all or a portion of the trip off at any time. Payments are set up to make it easier for students and families to come up with the needed funds.

<i>Wed, Oct. 10 \$68</i>	<i>Wed, Nov. 7 \$68</i>	<i>Wed, Dec. 5 \$68</i>	<i>Wed, Jan. 2 \$68</i>	<i>Wed, Jan 30 \$68</i>
<i>Wed, Oct. 24 \$68</i>	<i>Wed, Nov. 21 \$68</i>	<i>Wed, Dec. 19 \$68</i>	<i>Wed, Jan. 16 \$68</i>	<i>Wed, Feb 13 \$68</i>

Any student not meeting the payment schedule may be removed from the roster unless there are extenuating circumstances that have been communicated in writing. Falling behind in payments makes it difficult for everyone. The payment schedule is intended to make the financing of this trip easier, especially for students who work and are earning their own way. By making small installments rather than large lump sums, the cost of the trip is often more manageable.

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Eligibility:

As with any activity at BHS, all participating students must stay academically eligible to participate in the trip. **It is the individual student's responsibility to make sure that they are meeting all academic criteria. Students will not receive special refunds due to cancellation because of this factor.** In addition to remaining academically eligible, students must **maintain an average of B- or better in their performing group(s),** and must have attended all previous concerts. Students in all performing groups may be asked to attend an after-school, pre-trip rehearsal to prepare for performances. Dates are TBD, but students will be given notice at least two weeks in advance.

Reservations and withdrawals:

Students withdrawing from the trip before January 1, 2018 may receive all or a portion of non-fundraised money in their account beyond the \$150.00 deposit. **The initial deposit of \$150.00 is non-refundable.** The amount of refunded money will be determined based on the costs of deposits incurred on behalf of the student and balances owed at the time of withdrawal. **Our final student count is due to the travel agent on January 25. No monies will be refunded, and the balance of the trip payments will still be expected in full if withdrawal occurs for any reason after January 25, 2019. By this point, it will be too late for us to get any refunds, and the Music Department will be expected to pay the balance of the bills for reservations.**

Funding your trip:

Each year BMPAA raises funds to help defray the cost of the trip expense. Without these funds, we would not be able to offer affordable trips to our students. In order for BMPAA to continue their support, it is imperative that students and parents get involved in "General Fundraising Activities" (as opposed to those just going to the individual student trip accounts). Without the success of this year's General Fundraisers, it will be difficult to give assistance to defray the cost of the trip. We urge you to participate whenever possible.

Students will be given opportunities to defray all or a portion of their trip costs by participating in Ms. PK's individual fundraising activities (see attached budget planner and list of fundraising activities). Make sure to ask your child about these events so they don't miss out. **Any student that wishes to petition for financial aid to meet their goals must participate in earnest in at least 5 fundraising opportunities to be eligible.** This does not mean buying the products yourself. The profits made on items personally purchased are less than the amount that could be made directly in a payment. Use these fundraisers to solicit help from others. The goal of fundraising activities for all students requesting financial aid is to fundraise or make payments in the amount of 40% of their total trip cost. We continue our pledge to help each student reach their goal, and will do so until monies from outside donations become depleted.

Contact Information: Please make sure to include a legible email address on your contract to receive important reminders and updates on accounts, fundraisers, and meetings. Email Ms. PK (lpilanen@beverlyschools.org) with questions at any time about ongoing fundraisers or general information. Sign up for the Remind text service (see attached) to receive timely information and reminders pertaining to the 2019 Music Trip.

Mandatory Itinerary Meetings:

In conforming with the Beverly School Committee Guidelines for overnight field trips, each student attending the trip and one parent must attend an information meeting to go over the details of the itinerary, rules, regulations, and student expectations. No student may attend the trip without adhering to this guideline. We will offer two sessions to accomplish this task: Parent/Student Informational Itinerary meeting Tuesday, April 2 and Wednesday, April 3, 2019 at 7:00 P.M. in the BHS Chorus Room. **Each participant and one parent must sign in at one of these meetings. Itineraries can only be picked up at these meetings and will not be distributed during school.**

Making your decision:

After you have read all of the above carefully, and have discussed it with your child, please sign and return one copy of the attached contract with your **non-refundable deposit check for \$150.00 made out to BHS Music Trip.** **Please put your child's first AND last name in the memo spot with the words trip deposit. This is especially important if your child has a different name than you.** It is often hard to credit the appropriate students when either they have the same last name as another student, or a different name from their parents. Please **keep one copy of this contract for your records and post it on the refrigerator for reference to avoid missing deadlines and commitments.**

All contracts are due back by Friday, September 28. We will strictly adhere to this deadline. If you have questions, feel free to contact us. Email will usually render the quickest return. See header for contact information.

(Keep top portion for your records and return bottom half)

I have read the above information regarding the BHS Music Tour 2019, understand, and agree to adhere to the following commitments:

- Turn in a **non-refundable** deposit of \$150.00 made out to BHS Music Trip with this contract by September 28, 2018
- Make subsequent payments totaling \$680 (checks made out to BHS Music Trip) by the following deadlines: (If paying by means of one monthly check, please pay \$136 by the first scheduled payment of each month.)

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- Student must remain academically eligible (no special refunds due to non-qualification)
- Students must be maintaining a B- average or better in their performing group, must have attended all previous concerts. Students must attend the two scheduled after school rehearsals TBA if required.
- Be on time with all forms and documents needed to travel
- Each student and one parent must sign in and attend one Parent/Student Informational Itinerary meeting Tuesday, April 2 or Wednesday, April 3 at 7:00 P.M. in the BHS Cafeteria
- **Understand that no refunds of deposits or non-fundraised moneys will be made, and full payment of the balance due is expected if withdrawal occurs for any reason after January 25, 2019.**

I have read the above information regarding the BHS Music Tour 2018, understand, and agree to adhere to the following commitments:

- Turn in a **non-refundable** deposit of \$150.00 made out to BHS Music Trip with this contract by September 28, 2018
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Print Student Name _____ Student cell: _____

Please provide email; it is important for communications.

Student Email _____

Parent E-Mail _____

Student Signature

Parent Signature